

4-5 EXPECTATIONS FOR DIRECTED STUDY HALL

The following are expectations for students in all directed study halls. Students are responsible to come to directed study hall prepared to use the time well. Students may:

- Read, write, do homework;
- organize assignments or academic calendars;
- consult with another student about an assignment, QUIETLY[students may work collaboratively, however the number of students allowed to work together may be limited at the discretion of the teacher in order to ensure an academic environment for other students];
- ask for help if the study hall teacher can be of assistance;
- listen to music quietly[see below];
- with an appropriate pass, go to another location within the school to continue their work;
- Students who need to view tapes or movies for a class should make arrangements with their classroom teacher for this to occur in a place other than the directed study hall.

Students may not:

- eat
- leave the directed study without a pass;
- disturb others by talking or playing music loudly;
- be engaged in anything that is clearly not academic in nature

Signing Out of A Directed Study:

- **Library:** A signed pass from an academic teacher, and co-signed by the study hall teacher. Students must report to study hall first, then be dismissed to the library. There is also a 10 minute “Browsing pass” that can be used at any time (one student at a time).
- Students who request to leave directed study to go to the computer lab, study center, guidance office, main office, the nurse’s office or any other activity outside of the classroom must be given a pass by the directed study teacher. The student must return to the directed study hall with a signed and dated pass from supervising adult in the area that the student visited. For example, if a student went to the guidance office, the pass must be signed and dated by a guidance counselor. The pass should also indicate the time the student arrived and left.

Directed Study Halls and Computer Use:

- Students may only use the computer for school work. Use of the computer for anything other than academic purposes will result in the loss of computer privileges.
- No more than one person may be on the computer at a time.

Direct Study Hall Guidelines For Use of Electronic Devices[CD’s, I-Pods or MP3 players]:

- These devices must be used with headphones.
- The volume of the headphones must be kept at a level so that persons in the proximity cannot hear any sound.
- A set of headphones can be used by one person only.
- You can not exchange CD’s, I-Pods or MP3 players with any other student. Only the student who owns the equipment may use it during study hall time.
- Initial violations will result in headphones being confiscated by a teacher or substitute and turned in to the Dean's Office for the remainder of the day.
- Second violation will result in a written referral to the Dean for an after-school administrative detention and loss of headphone privilege for the current trimester.

Remember that a “U” in study hall may make a student INELIGIBLE for sports, honor roll, and all extra-curricular activities.

Study hall is a place to get work done, so that students can enjoy more of their lives when they leave school for the day. It should be used wisely!