ARHS Parent Guardian Organization

STUDENT-INITIATED GRANT GUIDELINES
(Application on reverse)

This year the ARHS PGO is awarding grants to students to implement **creative and innovative ideas that will benefit the ARHS community**. **These student-initiated grants will include a maximum of five grants of up to $200 and one grant of up to $1,000.** We will offer one grant cycle each semester. We welcome your application and encourage you to generate ideas to make ARHS the best it can be.

Please complete the application on the reverse side of this sheet and e-mail it Terry Ominsky at OMINSKYT@ARPS.ORG for Principal Mark Jackson's preliminary approval. Principal Jackson will forward grant applications consistent with the goals of ARHS to the PGO for consideration by the PGO Grants Committee. **The grant deadline is listed on the reverse. No applications will be accepted after the grant deadline.**

Grant Guidelines:

- Proposal must be student-written and contain all information requested in the grant application.
- Funds must benefit at least 50 ARHS students. (*These grants are intended to have a wide impact. If the direct participants for your proposal include only a segment of ARHS students, then please describe concrete steps you will take to share the project/experience with the larger ARHS community*)
- Grant applicant must have faculty sponsor.
- Grant recipients must agree to keep in touch with the ARHS PGO about grant progress. *(The PGO is able to help with publicity and outreach, navigate planning, and celebrate successes.)*
- All items purchased become property of ARHS.
- Proposal must be submitted by the deadline.

Funds May Not Be Used for:

- Donations given to organizations outside ARHS
- "Seed money" for fundraising or for items that will be sold for profit
- Food
- Events that are strictly social

Types of Proposals That Might be Funded:

- All-school speakers for students, staff and/or parents
- All-school book group
- Movie screenings
- Performances
- Workshops/trainings (social justice, arts, mental health, community building)
- Science/Math Nights
- Art installations
- Any activity that extends and shares what is happening in your classrooms

Questions? E-mail: PGOgrants@gmail.com

ARHS Parent Guardian Organization

STUDENT-INITIATED GRANT APPLICATION
(Round 2 – deadline February 3, 2017)

Please read the Student-Initiated Grant guidelines (on reverse) before completing this application! You must complete **ALL** items on this application and submit it to Terry Ominsky at **OMINSKYT@ARPS.ORG by the end of the school day on February 3, 2017** for Principal Mark Jackson's preliminary approval in order for your proposal to be considered.

Student Name:_____ **Student E-mail:**_____

Faculty Sponsor Name:_____ **Sponsor Email:**_____

Department/Club:_____

I certify that I am familiar with the above-named student's proposal and that I will work with the student to implement the project/activity if an award is granted.

_____
(Faculty Member Sign Here)

1. **Summary -- Provide 2 – 3 sentences about your grant money will be used:**

2. **Request -- Amount of money requested from the ARHS PGO: $_____**

3. **Audience -- Intended audience and number of students who will benefit (min. 50 students):**

**INCLUDE THE FOLLOWING ON SEPARATE SHEETS
(Do not use more than 1 or 2 sheets!):**

4. **Grant Description -- Tell us more about your grant. Describe your goals and how the grant money will be used.**

5. **Timeline – Briefly explain your grant planning and implementation schedule.**

6. **Budget -- List your anticipated expenses and income. (See Sample Budget on the right. Include all supplies, rental fees, speaker fees, etc. Be sure to list any donated materials and services as "in-kind" income. Total Expenses and Total Income should match!).**

SAMPLE BUDGET	
EXPENSES	
Speaker Fee	100
T-shirts	250
Pencils	18
Notebooks	48
Video	36
Posters	50
Photocopies	26
TOTAL EXPENSES	**$528**
INCOME	
Bakesale	78
T-shirts (in-kind donation)	250
ARHS PGO Grant	200
TOTAL INCOME	**$528**